

Topic 4
Vouchers and EIV Adjustments

Roles: Manager - Kim
Occupancy Specialist - Lesley

Issue: The Manager of ABC Towers has just finished running her voucher. While proofing the voucher for any errors she realizes that the Interim she processed to correct Mrs. Scattiglio's misreporting has made a fairly large adjustment to her voucher. The adjustment is recapturing the overpayment of subsidy for the last 5 years based on the employment income.

Manager: Hi Lesley. I ran my voucher and while proofing reading it, I came across a large adjustment.

O.S.: Can you tell which unit you are referring to so I can look it up in our TRACS system?

Manager: Mrs. Scattiglio in unit number 1.

O.S.: The most recent recert we have in our system is her annual effective 3/1/2009. Is there a recert that you processed but did not transmit?

Manager: Yes. I will be transmitting you an interim effective 4/1/2004 for misreporting of income that I discovered on EIV.

O.S.: So the adjustment you are seeing is to pay HUD back the overpayment of subsidy due to unreported income.

Mattie

The Big Question: If a repayment agreement has been established, is the Building obligated to repay the overpayment in one lump sum back to HUD? Yes/No

Solution: The manager will transmit the 4/1/04 program violation interim. This transmission will effectively "give back" all the overpayment of assistance on the voucher. HUD however says that the owner's obligation is to repay HUD only when and as the tenant repays their debt. Therefore, the manager must remember to use a miscellaneous request on her voucher for the same amount of the HAP given back by the 4/1/04 interim. Then, when the tenant pays on her monthly repayment agreement, this amount will be returned to HUD on the voucher as a miscellaneous giveback.

HUD Handbook Reference