

## Topic 8 TRACS

Roles: Manager - Kim  
TRACS Coordinator - Wendy

Issue: The new version of TRACS is 202c. Effective April 1, 2009 all files sent to HUD must be in the new 202c version and transmitted using iMAX.

Manager: Hi Wendy I have installed the update to my software for 202c

T.C.: Very good Kim. Please be sure that your transmissions are all in 202c format and coming through iMAX.

Manager: I have a question regarding the recerts I have already processed.

T.C.: Sure

Manager: Because I'm working 3 months ahead I have 3 months worth of recerts in 202b format. Can I still send those to you in 202b?

T.C.: HUD will not accept those files since they are in the old version. All files effective April 1, 2009 must be sent to HUD in the 202c version.

Manager: Wow that means I have at least 15 recerts that are complete but will not be accepted by HUD since they are in the old version.

Mattie

The Big Question: If your recerts are already completed and you have now installed your software update do you have to reprocess all those certs to get them in to the new version?  
Yes/No

Kim

Solution: The answer to this question is, Yes. Because HUD will only accept files in 202c format any recert processed but not transmitted through TRACS that are in 202b will not be accepted. Therefore, if you were working ahead like the manager in this case you will need to delete these files and recreate the recerts in 202c format. Do not create a correction to prior for version changes because a correction to prior alone will not be counted towards your compliance percentage. Note that you should contact your individual software providers for their recommendations on how handle the format changes.

Note: There is no HUD Handbook reference for this topic which is why you need to contact your software vendor for guidance.